

Constitution and Rules of



Active Retirement Association

As ratified at the General Meeting held on:

Signed (1).....(Chairperson)

Signed (2).....(Secretary)

Title and Objectives

1. The Name of the Association shall be

.....

Active Retirement Association hereinafter called “the Association”.

2. The Objectives of the Association shall be:

a) To provide a focal point for active people, of both sexes who are retired and in the 55 plus age segment, to meet and engage in educational, cultural, sporting and social activities.

b) To promote the spirit of self-help and independence and to encourage members to use their energy, talents, skills, knowledge and experience to benefit each other and the community.

c) To encourage a positive attitude to ageing and retirement.

3. The Association shall be non-party political and non-denominational.

Membership

- 4. Membership shall be open to active retired people or those over 55 living in the general area of
- 5. An Annual subscription shall be decided by the annual General Meeting and shall be payable in advance not later than.....
each year. A receipt for the subscription shall be issued as evidence of membership.
- 6. The Association year for the purposes of membership and administration shall be from.....to.....
- 7. The Executive Committee shall have the power to fix charges for services if necessary.

Executive Committee

- 8. There shall be an executive Committee to carry out the policy of the association and to provide for its administration, management and control. It shall ideally consist of a Chairperson, vice Chairperson, Secretary, Treasurer and not less than 3 or more than 7 ordinary members.
- 9. The Executive Committee shall be elected by the registered members at the Annual General Meeting.
- 10. No Officer may hold the same office for more than three consecutive years.
- 11. The Executive Committee may appoint from amongst its members, such other honorary Officers as it may determine from time to time. It shall have power also to co-opt to fill vacancies and establish sub-committees.
- 12. The Executive Committee shall meet at least once each quarter. Four members shall constitute a quorum for the Executive.

13. The Executive Committee and the sub-committees shall hold office until the following Annual General Meeting.

General Meetings

14. Not less than 14 days notice of General Meetings, Annual or Special, shall be given to members.

15. The Annual Meeting of the Association shall be held in the month ofAll motions, nominations and amendments must be in the hands of the Secretary not less than 7 days before the date of the Annual General Meeting. Nominations for the Executive, including Officers posts, shall be made in writing by two current members, having received consent from the nominee.

16. The Agenda of the Annual General Meeting shall include.
- a) Minutes of the previous A.G.M.
 - b) Annual report submitted by the Secretary.
 - c) Financial report submitted by the Treasurer.
 - d) Election of Officers and members of the Executive Committee.
 - e) Motions
 - f) Any other urgent business.

17. A Special Meeting shall be convened by the Secretary within 14 days, if directed by the Executive Committee or demanded in writing by not less than 20 current members, who in their requisition shall state the purpose of the meeting. No other business shall be transacted at that special meeting.

18.current members shall constitute a quorum at the General Meeting of the association.

Finance

19. The personal property of the Association shall vest in the Chairperson, Secretary and Treasurer for the time being of the Association, who shall hold such property in trust for the Association.
20. The Executive shall open a Bank Account on behalf of the Association and all cheques drawn on the said account shall be signed by the Treasurer and also by the Chairperson and/or the Secretary.
21. Correct accounts and books shall be kept showing financial affairs and receipts and disbursements of the Association.

Alteration of the Constitution

22. Alterations and additions to this Constitution may be made at any Annual General Meeting or at a special General Meeting, by a motion supported by at least two thirds of the members present and voting.

Interpretation

23. The Executive Committee shall, subject to the authority of a General Meeting, be the authority for the interpretation of the Constitution and shall have full power to decide on any matter not provided for in this Constitution.

Affiliation

24. By affiliating to Active Retirement Ireland (ARI) the Association, its Officers and Members agree to accept the constitution, rules and bylaws of ARI.

(END)

(Revised and corrected BJ/HH Jan 2008)